

CHECKLIST – UNCONTESTED DIVORCE WITHOUT CHILDREN:

For further information, consult the ***Instructions for filing an UNCONTESTED DIVORCE without children***. Court personnel, including the Clerk of Superior Court, cannot assist you with filling out the forms. If you need assistance, you are strongly encouraged to seek the advice of a Georgia licensed attorney.

1. Do I have my *Domestic Relations Filing Form* and *Final Disposition Information Form* completed (except for the docket number which will be provided by the Clerk of the Court)?

2. Have I completed Form 3907 *Report of Divorce, Annulment or Dissolution of Marriage* (except for the civil action number and the Date Decree Granted)?

3. Do I have my Complaint for Divorce?

If yes, does it meet the following requirements?

I know where my spouse is; AND

I plan to use the no fault reason for divorce, "irreconcilable differences;" AND

My spouse and I are willing to sign a written *Settlement Agreement* (contract) that decides the following issues:

1. Whether you have any debts, and how to divide them;

2. Whether you have any possessions that need to be divided, and how;
AND

3. Whether you will have alimony, and if so, how much.

4. Do I have my *Verification* form?

If yes, is it properly completed and signed by the Plaintiff in the presence of a notary public who has attested to this fact by stamping it with his or her seal and signing it?

5. Do I have the *Consent To Trial 31 Days After Service And Waiver Of Right to Trial By Jury*?

If yes, is it properly completed and signed by both the Plaintiff and the Defendant in the presence of a notary public who has attested to this fact by stamping it with his or her seal and signing it?

6. Do I have an *Acknowledgment of Service of Process* **OR** *Defendant's Acknowledgment of Service/Affidavit of Waiver of Venue and Personal Jurisdiction*?

If yes, is it properly completed and signed by the Defendant in the presence of a notary public who has attested to this fact by stamping it with his or her seal and signing it?

F YOU HAVE ANSWERED NO TO ANY OF THESE QUESTIONS, THEN YOU DO NOT HAVE THE REQUIRED PAPERWORK TO FILE A DIVORCE IN THIS CIRCUIT.

Please secure the documents and/or meet the requirements as set forth above or consult an attorney who will do so on your behalf.

I understand that I represent myself and **that no one in the Court can assist me with any of this process** (this includes personnel in the Clerk's office and Judge's office).

_____ [Plaintiff] _____ [Date]